



Internship Terms of Reference

Internship Title:	Web Developer Intern
Reference Number	N/A
Institute/Office:	United Nations University – World Institute for Development Economics Research (UNU-WIDER/OSU/UNU-605)
Duty Station:	Helsinki, Finland
Supervisor Name:	Kennedy Ambang
Supervisor Email:	ambang@wider.unu.edu
Duration:	01 February 2025 to 31 July 2025
Background	
<p>For the past four decades, UNU has been a go-to think tank for impartial research on the pressing global problems of human survival, conflict prevention, development, and welfare. With more than 400 researchers in 13 countries, UNU’s work spans the full breadth of the 17 Sustainable Development Goals, generating policy-relevant knowledge to effect positive global change. UNU maintains more than 200 collaborations with UN agencies and leading universities and research institutions across the globe.</p> <p>UNU-WIDER is one of 14 research and training Institutes that comprise the think tanks in the UNU system. UNUWIDER is a leading international development economics think tank. The Institute provides economic analysis and policy advice with the aim of promoting sustainable and equitable development for all. The Institute began operations in 1985 in Helsinki, Finland, as the first research centre of the United Nations University. Today, it is a unique blend of think tank, research institute, and UN agency — providing a range of services from policy advice to governments, as well as freely available original research. More information on UNU-WIDER and its current work programme are available on the Institute's website. For more information, please visit https://www.wider.unu.edu/.</p> <p>Operations Support Unit (OSU) supports UNU-WIDER’s implementation of its work programme by providing services in administration, human resources, contracts, procurement, information technology, finance, travel, publications and library services.</p>	
Description of Responsibilities	
<p>As a Web Developer Intern, you will collaborate closely with the ICT team and the Knowledge Mobilization unit to support the maintenance, upgrades, and enhancements of the institute's websites. Your responsibilities will include:</p> <ul style="list-style-type: none">• Assist the ICT team in upgrading the institute’s websites• Ensure compatibility of functionalities, modules, and integrations during upgrades• Collaborate on new website features aligned with project goals• Test and debug website features to ensure quality standards• Perform routine website maintenance tasks, including security updates, configuration, and optimization• Perform other duties as assigned by the supervisor.	

As an intern, you will be part of the UNU-WIDER ICT team and benefit from exposure to UNU ICT Global network to gain insights into broader ICT strategies, projects, and initiatives within the United Nations University. The Web Developer Intern will gain hands-on experience with Drupal and content management systems, focusing on supporting website upgrades, testing, and maintenance tasks. Through collaboration with the ICT team, the intern will develop technical skills in web development, debugging, and troubleshooting, learning to resolve user-reported issues and ensure compatibility of website functionalities. Additionally, the intern will become familiar with industry best practices in website optimization, security, and performance.

Competencies

Values:

- **Inclusion** - Take action to create an environment of dignity and respect for all, regardless of age, culture, disability, ethnicity, gender, gender identity, gender expression, geography, grade, language, nationality, racial identity, religion, sex, sex characteristics, sexual orientation, social origin or any other aspect of identity.
- **Integrity** - Act ethically, demonstrating the standards of conduct of the United Nations and taking prompt action in case of witnessing unprofessional or unethical behaviour, or any other breach of UN standards.
- **Humility** - Demonstrate self-awareness and willingness to learn from others.
- **Humanity** - Act according to the purposes of the United Nations: peace, dignity and equality on a healthy planet.

Behaviours:

- **Connect and Collaborate** - Build positive relationships with others to advance the work of the United Nations and work coherently as One UN
- **Analyse and Plan** - Seek out and use data from a wide range of sources to understand problems, inform decision-making, propose evidence-based solutions and plan action
- **Deliver Results with Positive Impact** - Hold oneself and others accountable for delivering results and making a positive difference to the people and causes that the United Nations serves
- **Learn and Develop** - Pursue own learning and development and contribute to the learning and development of others
- **Adapt and Innovate** - Demonstrate flexibility, agility and the ability to think and act in novel ways

Qualifications

Education:

Applicants to the UNU-WIDER internship programme must at the time of application meet one of the following requirements:

- University studies in one of the following disciplines: Computer Science, Information Technology, Business Information Technology, or other relevant subjects is required.
- Be in their final year of undergraduate study or enrolled in a graduate degree programme or is within the two-year post graduation (maximum) from either a bachelors', masters' or PhD degree programme.

Language:

- Excellent communication skills (written and oral) in English are required;
- Working knowledge of another UN language is an advantage.

The Intern is expected to have:

- Previous exposure to Drupal CMS is beneficial
- Basic knowledge of PHP is a plus for working within Drupal
- Basic understanding of HTML, CSS, JavaScript, and responsive web design
- Knowledge of debugging tools and processes
- Familiarity with version control systems, especially Git, is a plus
- Strong problem-solving skills and attention to detail.

Application Procedure**How to Apply:**

- Apply via the application [link](#);
- Attach a brief Cover Letter (in English) stating interest in and qualifications for the post;
- Attach a current and complete CV in English;
- Answer a few questions that are tailored to the internship.

Application Deadline: 11 December 2024, 23:59 UTC+3.

Candidates invited for an interview must submit prior to the interview the following documents:

- Document(s) confirming your education status (e.g. transcript or proof of enrolment)
- Proof of health accident insurance valid for the location in which the internship will be carried out. Selected intern must have health insurance.

Stipend

Interns who are not in receipt of financial support from other sources such as universities or other institutions will receive a stipend of EUR1,399.00 per month of full-time internship from UNU to partially subsidize their basic living costs for the duration of the internship.

The stipend will be paid on a monthly basis and part-time internship arrangements are prorated accordingly.

Additional Information

Interns are not staff members and may not represent UNU in any official capacity.

Special notice

Please note that the selected candidate must have a Finnish nationality or a valid residence and working permit for Finland.

The purpose of the Internship Programme is to complement an intern's studies. There should be no expectation of employment with UNU at the end of an internship.

UNU accepts no responsibility for costs arising from accidents and/or illness or death incurred during the internship. Applicants must have medical insurance for the duration of the internship. Proof of insurance will need to be submitted before the internship begins.

UNU is committed to diversity and inclusion within its workforce, and encourages all candidates, irrespective of gender, nationality, religious and ethnic backgrounds, including persons living with disabilities to apply.

UNU has a zero-tolerance policy on conduct that is incompatible with the aims and objectives of the United Nations and UNU, including sexual exploitation and abuse, sexual harassment, abuse of authority and discrimination.

Information about UNU rosters

UNU reserves the right to select one or more candidates from this internship announcement. We may also retain applications and consider candidates applying to this internship cohort for upcoming internships.